



Participants are eligible for services if they are engaged in an approved activity.

Service Definition	Limit	Notes
<p>Transportation Includes bus, vanpool, train, ferry</p> <p><i>Bike Repairs</i></p> <p><i>Car Repairs</i> – Minor repairs of personal vehicle (registered to participant) necessary to return the vehicle to operable condition. Such as, but not limited to:</p> <ul style="list-style-type: none"> • Brakes • Water pump • Timing belt • Batteries • Chains • Lights • Tires • Other minor repairs <p><i>Gasoline</i></p>	<p>\$150 monthly up to \$600 per program year</p> <p>Up to \$50 per request</p>	<p>Ensure repairs are necessary and reasonable for work or participation in an approved activity.</p> <ul style="list-style-type: none"> • A minimum of two written estimates are required except when it is not possible, such as inoperable vehicle. When the car is inoperable, use the estimate from the garage and contact another garage and as for a bid on similar repairs needed for the vehicle to be in working order. • All work and replacement parts must be performed by a licensed business except for minor repairs. • May include charges for repair estimates (diagnostic testing) if a fee is standard for these services. • Towing for car repairs only.
<p>Educational Expenses All expenses related to participating in an educational or training program.</p> <p><i>Professional Trade</i> – Associations, Union dues, bonds, certification costs, professional license and fees</p> <p><i>Testing</i> – Testing may include (but not limited to) Literacy level testing,</p>	<p>Varies</p>	<p>Other Sources of payment should be considered. These include: Pell grants, SEOG, WIOA, or Work Based Tuition Assistance. <i>High Schools, community colleges, and community based organizations may provide no-cost tutoring for students.</i></p> <p>Example Costs:</p> <ul style="list-style-type: none"> • Tuition • Books • GED • License/Certification expenses



Participant Reimbursement Directory

Service Definition	Limit	Notes
<p>aptitude, college entry exams, skills proficiency</p> <p><i>Tools/Books/Supplies</i> – Tools or supplies required by an employer or instructional training program. Must have employer or training program verification that tools or other supplies are needed.</p>		<ul style="list-style-type: none"> Union dues must be paid to secure employment or for the month of employment Testing necessary to acquire a license or certification by not included in a license fee. Example: Food Handler's Card, Nursing Assistance Certification <p>Testing fee not paid if available from another free or low cost source or necessary to enable a client to participate in a program.</p> <p>Requirements:</p> <ul style="list-style-type: none"> Part of an approved training or Educational activity Acceptance of an offer of employment Maintain employment <p>All other student or employees must also have same requirements for tools/book/supplies.</p>
<p>Clothing</p> <p>Necessary to seek, accept and maintain employment or to participate in a work-like activity or training program.</p>	\$300 per Program Year	<p>Examples:</p> <ul style="list-style-type: none"> Uniforms Special Shoes Safety/Special clothing Protective devices Work Appropriate clothing Under clothing Other apparel as needed
<p>Child Care</p>	\$700 per Program Year	<p>Childcare Services not paid for by DSHS, such as co-payments. Childcare services will be paid for a licensed provider and clients must be actively engaged in approved activities.</p>
<p>Personal Hygiene/Haircut/Styling</p> <p>Items needed to maintain personal appearance and grooming in order to participate in activities or accept employment.</p>	\$200 per Program Year	<p>Personal items reasonable needed by the client such as (but not limited to): Soap, Shampoo, Toothpaste, Mouthwash, Deodorant, Shaving supplies, Feminine hygiene supplies, Make up, Laundry supplies, Hair color (When the client needs a haircut or to restore hair to normal color)</p>